

Mustangs Child Care

Fee/Billing Policies 16-17

Hours of Operation:

- ✓ The child care center is available throughout the year, Monday-Friday, 6:30 AM-5:30 PM for children ages 6 weeks up to school age. The before/after school program is available on days when school is scheduled to be in session for school age children. The all-day children will be provided with breakfast, lunch, and a snack. There is no additional charge for food at this time.

RATES:

**Time rounded to half hours; child care assistance is available, please inquire.*

***Upon child's birthday, rates will be adjusted if category changes.*

<u>Age</u>	<u>1st Child</u>	<u>2nd Child</u>
0-1 yr	\$3.00	\$3.00
1-2 yrs	\$3.00	\$2.75
2-4 yrs	\$2.75	\$2.50
School Age	\$2.50	\$2.25
Drop-In	\$3.00	\$2.75

Before School Program (school age children): 6:30 AM – 8:00 AM; the children will be walked to the school for breakfast.

- **\$2.50/hr.** – max charged for the full time would be \$3.75 per child.

Late Starts:

- If school is delayed, the child may stay at the center at a flat rate of \$2.50/hour. Breakfast will be served at the center.
- If school is **cancelled** school age children should be picked up as soon as possible. *We may not have enough staff for extra children to stay the entire day, or the center may close.*
 - **Exception:** If enough staff is available at the center in order to maintain ratios, school age children may stay at the center for the day. Lunch would be served to them as well. **Please call the center for more information on days like this.**

After School Program (school age children): 3:15 PM – 5:30 PM. Children will be fed a snack shortly after arriving at the center, around approximately 3:30 PM. At this time, there is no charge for the afternoon snack, except for adults who will be charged \$1.

- **\$2.50/hr.** – max charged for the full time would be \$6.25 per child.
- If any child is **not picked up by 5:30 PM**, there will be a **\$2.00 per child penalty** assessed.

Early Outs:

- There are six **1:15 PM early out days** this year. As with school delays, there will be a rate of **\$2.50/hour charged.**
 - **Early Outs:** Oct 21, Nov 23, Dec 22, Mar 10, Apr 12, last day of school (May 24)

Drop Ins: Children who frequent the center less than 2 days per week.

- **\$3.00/hr.** – please try to notify the center before your arrival if possible. **712-272-4147**
- Children must still have their physical and immunization card turned in on/before their first day.

FLIP OVER →

Billing:

- ❖ For families with children younger than school age, **balances will be billed every two weeks, on the first day of the week**, to help avoid large balances if you fall behind.
 - See schedule below.
 - Please inquire about alternate billing periods if you are interested.
- ❖ Bills are to be **paid before the following billing is issued.**
 - 5% late fee assessed on balances that are not paid within **4 weeks**.
 - **Example:** Bill is issued on August 29th, if not paid by the end of the day September 26th a 5% penalty on that balance will be issued.
 - Penalty is assessed every 4 weeks a bill is past due.
- ❖ The **before/after school program** is run similar to the lunch account program. We expect families to deposit funds into their child care account (which is separate from their lunch account), and a daily balance will be maintained.
 - When these funds begin to get low, an account summary will be provided with the most current account balance as a reminder to deposit more funds.
 - If you would like to be billed biweekly like the all-day children, please let us know.
- ❖ If you have both school age children and younger, you will be put on the biweekly billing.
- ❖ Account summaries will be provided upon request, or a current balance can be checked by calling the school at 712-272-3324.
- ❖ Funds may be left with Lori Bodholdt in the central office at the school, or at the daycare center with Margo Peterson.
- ❖ ***We are an approved child care assistance facility, if you would like more information please contact us.***

If you agree with the above policies and fees please sign and date below:

Print Name

Sign Name

Date

Dates bills will be issued:					
8/29/16	10/24/16	12/19/16	2/13/17	4/10/17	6/5/17
9/12/16	11/7/16	1/2/17	2/27/17	4/24/17	6/19/17
9/26/16	11/21/16	1/16/17	3/13/17	5/8/17	
10/10/16	12/5/16	1/30/17	3/27/17	5/22/17	**7/3/17

****Rates good thru 6/30/17, Updated from 7/1/17 & on****